



DATA PROTECTION POLICY – MAY 2018

Woodbridge Camera Club (WCC) is established with the objects set out in its constitution and is a data controller within the UK.

The personal information referred to in this Policy may include name, address, telephone number, e-mail, membership duration, entries to events, scores obtained in competitions, records of work shown at external competitions, and permission to use images on the web site. and such other information as may be necessary for the effective management of the legitimate interests of WCC.

Any member wishing to verify the personal information held by the Club should apply to the Secretary/ Treasurer.

Woodbridge Camera Club collects and holds personal information about:

1. Its members and Committee.
2. Those offering their services to WCC, e.g. Judges or Speakers.
3. Details relating to members of the Committee, these are published each year in the annual programme.
4. Photographers as the creators of Images used in the activities of WCC.

This information is managed subject to the Constitution and Rules of WCC.

Woodbridge Camera Club may retain historical archives for example but not limited to, records of meetings, competition entries, awards and other events and results.

This information is used to facilitate administration, services and the general organisation of WCC and its various activities.

Personal contact details are used only for the administration of the Club, and are distributed only to Committee members, and to others approved by the Committee for specific purposes, e.g.- External Competitions, Inter-club competitions.

Contact details may be held about prospective members while they decide whether to join.

Any member who does not renew membership will have the right to be "Forgotten" their details will be removed from WCC records and they will be removed from the WCC contact database.